



OVERVIEW AND SCRUTINY COMMITTEE (SPECIAL)

TUESDAY 10 JUNE 2008

7.30 PM

COMMITTEE AGENDA

**COMMITTEE ROOMS 1 & 2
HARROW CIVIC CENTRE**

MEMBERSHIP (Quorum 4)

Chairman: Councillor Stanley Sheinwald

Councillors:

**Manji Kara
Mrs Vina Mithani
Janet Mote
Anthony Seymour
Dinesh Solanki
Yogesh Teli
Mark Versallion**

**Mrs Margaret Davine
B E Gate
Mitzi Green (VC)
Jerry Miles**

Representatives of Voluntary Aided Sector: Mrs J Rammelt/Reverend P Reece

Representatives of Parent Governors: Mrs Despo Speel/Mr Ramji Chauhan

(Note: Where there is a matter relating to the Council's education functions, the "church" and parent governor representatives have attendance, speaking and voting rights. They are entitled to speak but not vote on any other matter.)

Reserve Members:

1. Eric Silver
2. Ashok Kulkarni
3. Narinder Singh Mudhar
4. Mrs Kinnear
5. Mrs Lurline Champagne
6. Salim Miah
7. Jeremy Zeid
8. Tom Weiss

1. Bill Stephenson
2. Phillip O'Dell
3. Ms Nana Asante
4. Mrs Rekha Shah

**Issued by the Democratic Services Section,
Legal and Governance Services Department**

**Contact: Daksha Ghelani, Senior Democratic Services Officer
Tel: 020 8424 1881 E-mail: daksha.ghelani@harrow.gov.uk**

HARROW COUNCIL

OVERVIEW AND SCRUTINY COMMITTEE (SPECIAL)

TUESDAY 10 JUNE 2008

AGENDA - PART I

1. **Attendance by Reserve Members:**

To note the attendance at this meeting of any duly appointed Reserve Members.

Reserve Members may attend meetings:-

- (i) to take the place of an ordinary Member for whom they are a reserve;
- (ii) where the ordinary Member will be absent for the whole of the meeting; and
- (iii) the meeting notes at the start of the meeting at the item 'Reserves' that the Reserve Member is or will be attending as a reserve;
- (iv) if a Reserve Member whose intention to attend has been noted arrives after the commencement of the meeting, then that Reserve Member can only act as a Member from the start of the next item of business on the agenda after his/her arrival.

2. **Declarations of Interest:**

To receive declarations of personal or prejudicial interests, arising from business to be transacted at this meeting, from:

- (a) all Members of the Committee, Sub Committee, Panel or Forum;
- (b) all other Members present in any part of the room or chamber.

3. **Arrangement of Agenda:**

To consider whether any of the items listed on the agenda should be considered with the press and public excluded on the grounds that it is thought likely, in view of the nature of the business to be transacted, that there would be disclosure of confidential information in breach of an obligation of confidence or of exempt information as defined in Part 1 of Schedule 12A to the Local Government Act 1972.

4. **Minutes:**

That the minutes of the meeting held on 22 April 2008 and the special meetings held on 12 May 2008 be deferred until the next ordinary meeting of the Committee.

5. **Deputations:**

To receive deputations (if any) under the provisions of Overview and Scrutiny Procedure Rule 10.

6. **Committee Terms of Reference:** (Pages 1 - 6)

Report of the Director of Legal and Governance Services

7. **Question and Answer Session with the Leader of the Council and the Chief Executive:**

AGENDA - PART II - Nil

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Meeting:	OVERVIEW & SCRUTINY COMMITTEE
Date:	10 June 2008
Subject:	Committee Terms of Reference
Responsible Officer:	Hugh Peart – Director of Legal and Governance Services
Portfolio Holder:	Paul Osborn – Strategy & Business Support
Exempt:	No
Enclosures:	Proposed New Terms of Reference – Appendix 1

Section 1 – Summary and Recommendation

This report sets out the recommended changes relating to the Terms of Reference of the Committee

Recommendation:

That the Committee agree and recommend to the Council the proposed amendment to the Terms of Reference of Overview & Scrutiny Committee as detailed in Paragraph 6 of this report.

Reason:

Following the reorganisation the Overview and Scrutiny Committee, the proposed amendment will address the identifying of responsibility for the Borough's health scrutiny function.

Section 2 – Report

1. Following the reconfiguration of Scrutiny it is considered appropriate to amend the Terms of Reference to specifically identify the Overview & Scrutiny Committee as the body that holds responsibility for the Borough's statutory health scrutiny function.
2. Alongside this and to respond to the emerging likely legislation surrounding Councillor Call for Action and the combined issues of Scrutiny addressing "local government matters" and "local crime and disorder matters" it is also considered appropriate to define the relevant aspects of the regulations to apply to give clarity to the responsibility of the Committee. The revised Terms of Reference are therefore attached at Appendix 1 with the proposed amendments in bold and italic and as set out below.
3. The following amendments are proposed:

OVERVIEW AND SCRUTINY COMMITTEE – Terms of Reference

The Overview and Scrutiny Committee has the following power and duties:

9. To consider Councillor Call for Action in terms of
 - ***Local Government Matter (Section 119, LGA 2007)***
 - ***Local Crime & Disorder Matter (Section 19, Police & Justice Act 2006)***
 10. ***To discharge the functions conferred by Section 21(f) of the Local Government Act 2000 of reviewing and scrutinising, in accordance with regulations under Section 7 of the Health and Social Care Act 2001, matters relating to the planning, provision and operation of health services in Harrow.***
 11. ***To scrutinise matters relating to health and public health and to hear the views of local residents, with a view to improving health services, reducing health inequalities and improving the health of local residents.***
 12. ***To respond to consultations from local health trusts, Department of Health and any organisation which provides health services outside the local authority's area to inhabitants within it.***
4. The legal implications are addressed in the report and there are no financial implications associated with this report.

Section 3 - Statutory Officer Clearance

Name: Sheela Thakrar	<input checked="" type="checkbox"/>	on behalf of the Chief Financial Officer
Date: 29 May 2008		
Name: Helen White	<input checked="" type="checkbox"/>	on behalf of Monitoring Officer
Date: 29 May 2008		

Section 4 - Contact Details and Background Papers

Contact: Lynne McAdam, Service Manage Scrutiny, tel: 020 8420 9387

Background Papers: None

If appropriate, does the report include the following considerations?

1.	Consultation	N/A
2.	Corporate Priorities	N/A

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OVERVIEW AND SCRUTINY COMMITTEE

OVERVIEW AND SCRUTINY COMMITTEE – Terms of Reference

The Overview and Scrutiny Committee has the following power and duties:

1. To oversee a more targeted and proportionate work programme that can help secured service improvement through in depth investigation of poor performance and the development of an effective strategy/policy framework for the council and partners
2. To have general oversight of the council's scrutiny function;
3. To support the executive's policy development function and the long-term strategic direction of the borough;
4. To anticipate policy changes and determine their potential impact on residents;
5. To consider the council and partners strategic approach to service delivery;
6. To undertake detailed investigation of service/financial performance in order to recommend policy changes and to commission light touch investigations by the Performance and Finance sub committee;
7. To consider items included in the Forward Plan as appropriate;
8. To consider such urgent items as are appropriate – area scrutiny.
9. To consider Councillor Call for Action in terms of
 - **Local Government Matter (Section 119, LGA 2007)**
 - **Local Crime & Disorder Matter (Section 19, Police & Justice Act 2006)**
10. ***To discharge the functions conferred by Section 21(f) of the Local Government Act 2000 of reviewing and scrutinising, in accordance with regulations under Section 7 of the Health and Social Care Act 2001, matters relating to the planning, provision and operation of health services in Harrow.***
11. ***To scrutinise matters relating to health and public health and to hear the views of local residents, with a view to improving health services, reducing health inequalities and improving the health of local residents.***
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